D.8.4

Public website and project consortium website

Deliverable Report: Final issue; June 2014

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Public website and project consortium website

Issue Date   August 2014
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Colophon

Publishable executive summary

This deliverable report describes Deliverable 8.4: Public website and project consortium website, regarding the work on the designing, launching, hosting and managing of the open website and the secured project website.

This deliverable covers:

- The STREAMER public website
- The internal consortium website for information sharing among the consortium partners
- Access to the SharePoint
- Protocol on CMS and website updates
- Graphical presentation templates
- Other dissemination

Contents

1. D8.4 Public website and project consortium website

1.1 Introduction

Deliverable 8.4 is part of the output of Work Package 8 of Streamer: *Dissemination and standardization*. WP8 consists of four tasks. D8.4 belongs to task 8.2: Wider knowledge dissemination, and is due at the end of month 6. DMO is task leader of T8.2 and is responsible for the production of D 8.4. MAE is de WP and task leader of *T8.3 EeB design standardisation for new and retrofitted buildings*. TNO is task leader of *T8.1 Implementers Community and valorisation*; and KIT is task leader of *T8.4 BIM, GIS, Semantic Web open-standardisation.*

In the Description of Work the work is defined as designing, launching, hosting and managing the open public website and the secured project website. Content management will be done by the project coordinator, TNO, with all consortium partners contributing to the contents of the STREAMER website. A professional graphic designer will be engaged for the website design, including the STREAMER logo and templates for project reports, presentations, etc.

Description of D8.4

D8.4 - Public website and project consortium website.
This deliverable covers:

- The STREAMER public website
- Internal project website for information sharing among the consortium partners
- Access to the SharePoint
- Protocol on CMS and website updates
- Graphical presentation and templates
- Other dissemination materials

1.2 The STREAMER public website

The public Streamer website was formally launched at the kick-off meeting in September 2013. The address is: www.streamer-project.eu. The contents will be continuously updated and extended during the project.
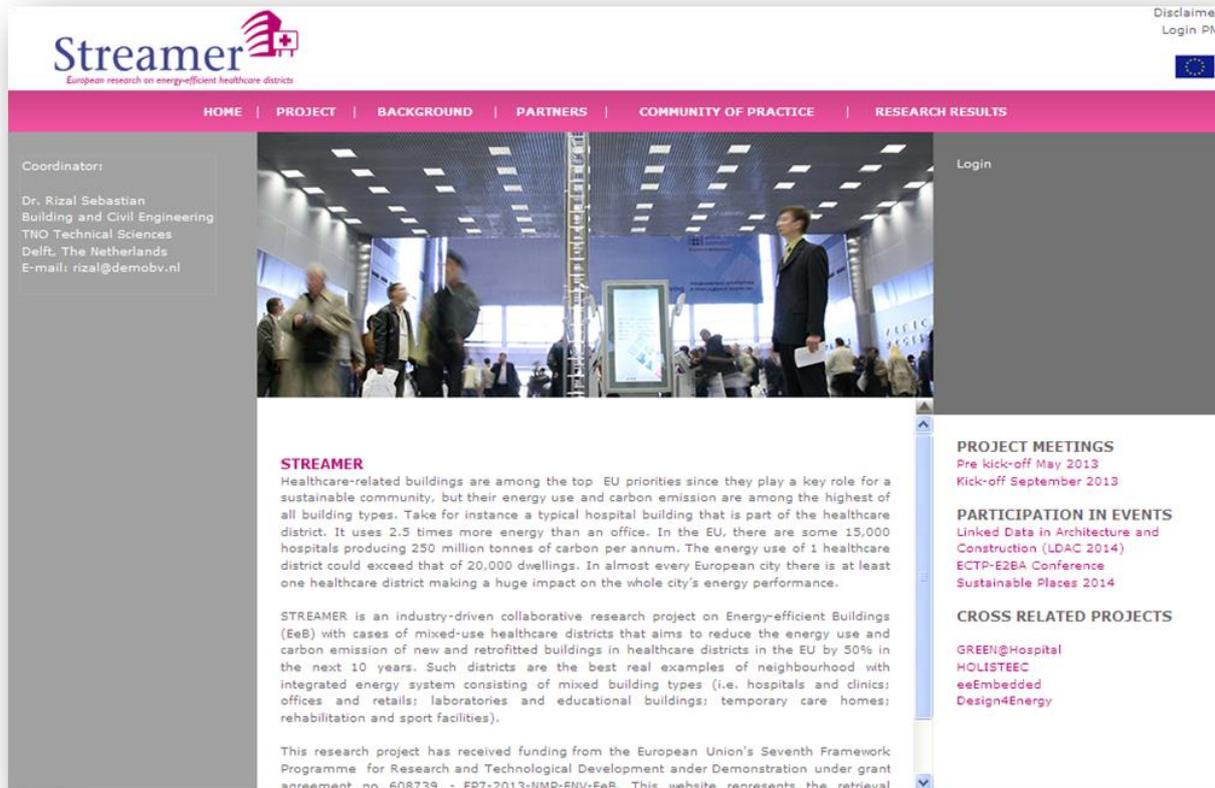
Home Page

- Streamer logo + sub-title + EU-contract number

- EU-logo

- Project synopsis

- Disclaimer

- Member Log-in

- Menu Structure Public Website

  ◦ Project

  ◦ Background

  ◦ Partners

  ◦ Implementers Community

  ◦ Research results

- Project meetings

- Participation in events

- Cross-related projects

Project Description

This section gives an overview of the STREAMER project in order to inform the public about the rationale, aims, detailed objectives and contents of the research work planned.

Contents:

- Rationale
- Main Aim
- Benefits
- Objectives
- Work Programme

Background

This section gives background information on the state-of-the-art that forms the starting point for the research work in STREAMER. At the same time it describes the knowledge context of the STREAMER playing field. The contents will be extended during the course of the project.

Partners

This is an overview of the partners that participate in STREAMER. The topic contains an overview of the consortium and one page for each partner, containing information about:

- Company profile
- Main roles in project
- Key persons

Implementers Community

The Implementers Community of Streamer will be created to support the various implementation and certification activities for building energy-efficient standards in healthcare districts. The IC will include the stakeholders, design actors and interested parties which are associated with the 4 demonstration cases in WP7. Among other things, IC discusses and promoted the use of Industry Foundation Classes IFC for the exchange and sharing of Building Information Models among different software products used within Streamer. The key role of the ICT partners will guarantee the applicability and practical impact of STREAMER knowhow and project results.

Establishing an Implementers Community (IC) will ensure the dissemination and valorisation of immediate knowledge towards the exploitation of project results. The flagship –the 4 large-scale real projects in the UK, the Netherlands, Italy and France- becomes the important vehicle to commit current and future stakeholders. Dissemination activities through the IC and using the flagship projects aims at harnessing enthusiasts and enthusiasm, as well as connecting researchers, practitioners and policy-makers through formal and informal collaborative activities.

The IC in conjunction with the real demonstration projects will serve as prime and sound examples of energy-efficient healthcare districts, addressing both new development and retrofitting. It will achieve widespread impact through joined-up thinking in policy making, strategic planning, and participatory design practice.

Research results

This section gives an overview of the public results of the STREAMER project. This section will be filled during the project. Partners can suggest and offer contributions. The progress will be discussed at every consortium meeting.

The results are categorised under the following sub-headings:

- Deliverable reports
- Working reports
- Journal articles
- Conference papers
- Presentations
- Training documentation
- Other

Parts of the public website and the available publications/downloads will be used for local dissemination (sometimes in English, sometimes in the national language) and mong others available via the company websites of the consortium partners.

1.3 Internal project website for information sharing among consortium partners - SharePoint

The public Streamer website was formally launched at the kick-off meeting (September 2013). The address is: www.streamer-project.eu. The contents will be continuously updated and extended during the project. The restricted web site is accessible by the public website for consortium partners and EC-officials with a log-in code.
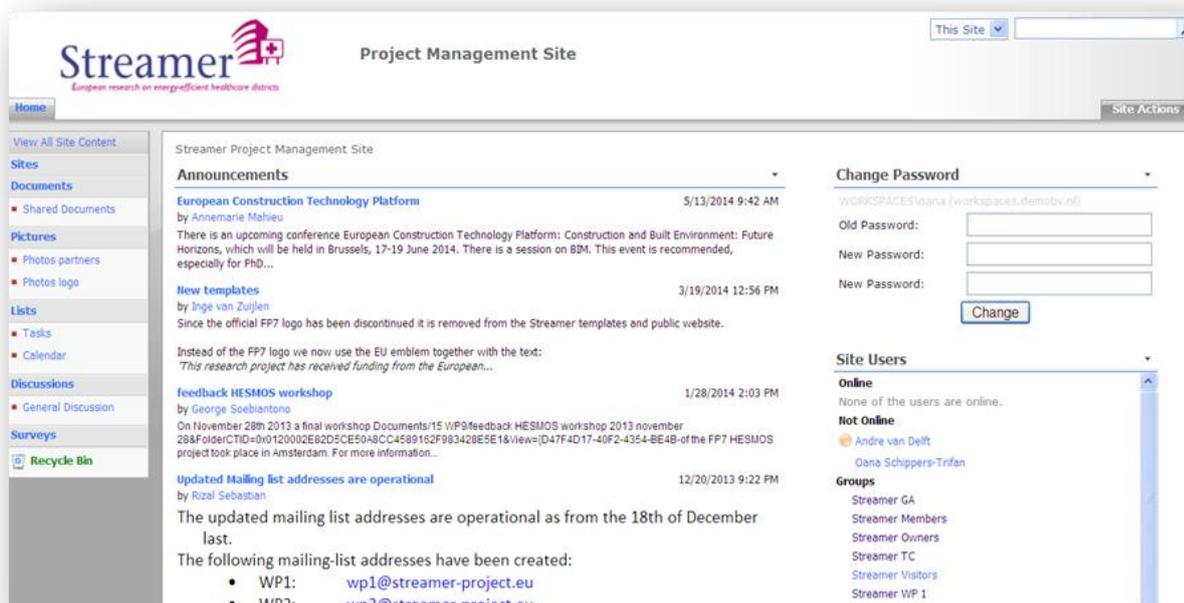
Document Libraries

- Shared Documents; to share a document with the consortium team by adding it to the document library

Picture Libraries

- Photos logo

- Photos partners

Lists

- Announcements; to post messages on the home page of the site.
- Calendar /Events; to keep informed of upcoming meetings, deadlines, and other important events.
- Contacts: clear overview of the contact details of all partners in STREAMER
- Links to other sites, relevant to STREAMER partners
- Tasks to keep track of work that needs to be completed.

Discussion Boards

1   General Discussion; to hold newsgroup-style discussions on topics relevant to the team.

## Surveys

2   Not yet in use.

Site Users

3   Collections of members of relevant sub-groups like Work Packages and Task groups, with contact information and email grouping.

1.4   Access to the SharePoint

- Web-enabled (as described above)
- On The Go (iPad App)

SharePlus Office Mobile Client app (available in App Store for free for the lite version), is an easy to use office app On the Go for retrieving and editing SharePoint documents on mobile devices. This can be easily done with or without a network connectivity and will sync the changes securely when back at the office. If a file was changed by someone else while out of the office, the app will detect the collision and ask what version to keep.
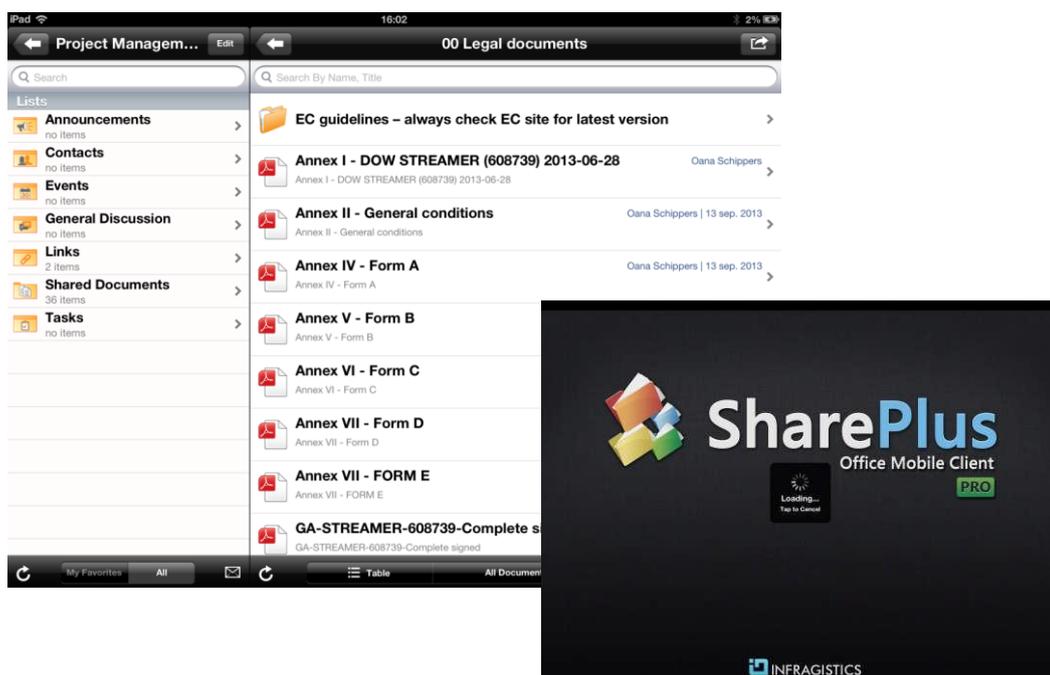
1.5 Protocol on CMS and website updates

The role and task distribution concerning the public website are described within the DOW. In short, the content management will be done by the project coordinator (TNO) with contribution from all consortium partners. MAE ensures the content is made available for the website by bundling this information (updates) and transfers that quarterly to Annemarie Mahieu (TNO). TNO will subsequently provide DEMO with complete information on content but also including pictures, graphs, etc. DMO is responsible for putting the information on the website. Small changes (like: text articles) can be performed by TNO (Annemarie Mahieu) if the technical requirements allow that. Other work of DMO is to give technical support and to make documents available for download from the STREAMER website (this is possible by uploading materials on DEMO-server). DEMO will put the documents on the server and connect them with the link on the public website.

Quarterly updates of the public website are scheduled for:
- o June 2014
- o October 2014
- o February 2015
- o June 2015
- o October 2015
- o February 2016
- o June 2016
- o October 2016
- o February 2017
- o June 2017
- o October 2017

1.6 Graphical presentation and templates

A professional common presentation style was designed for the STREAMER web sites and STREAMER reports and deliverables. This style was implemented by the creation of STREAMER templates for all public publications like reports, newsletters, etc. The templates can be downloaded on the STREAMER project site, under Shared documents/02Templates.

1.7 Other dissemination (more information in Appendix 1)

- STREAMER flyer (Fact-Sheet)
- STREAMER poster
- STREAMER newsletter
- STREAMER publications of best practices
- STREAMER presentations

APPENDIX 1 – OVERVIEW DISSEMINATION MATERIALS

Dissemination through publication and communication of results

Extensive use of the public website and the secured website to distribute project-information and materials, like:

- STREAMER Flyer (Fact Sheet)
- Poster
- Newsletter:
    – The STREAMER newsletter will be digitally produced and distributed (web based app): made available through the public website via a link and by email to STREAMER respective network. The compact feature of the digital format allows more content to be integrated. The user is free to select only the articles he is interested in by clicking on the respective article link
    – Production frequency: once a year for the whole duration of the project (in total-4 newsletters).
- Publications of best practices, case studies and design examples
- Presentations